

The Vestry of St. Stephen's Episcopal Church approved the following at its April 30, 2023 meeting with the Bishop.

1. Be it resolved, that the vestry repair the shattered CE1 Building door with a full panic door replacement from Cardinal Glass.

Narrative: Glass broken by landscapers. Landscapers will be asked to pay for the replacement window (not the entire door.) The door itself has required many repairs. Competitive bid.

Budget Impact: Not in budget - \$2,745.00.

2. Be it resolved, that the vestry replace the current phone service with Entre Cloud Based FortiVoice for 7 desk units, \$346.08 per month

Narrative: Replacing expensive system, which includes more extensions than is currently needed

Budget Impact: Savings of \$500/month

3. Be it resolved, that the vestry establish a Rector's Discretionary checking account at Neches Federal Credit Union with signers being James Liberatore, Cindy Holmes and Suzanne Lambremont.

Narrative: This makes it easier for the Rector to write checks during off hours. Wardens are included until a new rector is called. The account is to be monitored by senior warden on a regular basis. Only one signature is needed on the account.

Budget Impact: None

4. Be it resolved, that the vestry allow rentals of the property (non-profit or profit) provided the renter names St. Stephen's on a (minimum \$1,000,000) liability policy and that the agreement has a 30 day notice for the church to request the renter to vacate.

Narrative: This memorializes our rental policy in a resolution. Insurance compliance must be monitored regularly.

Budget impact: Increases income from what was budgeted.

Megan Copeland

Secretary of the Vestry

